

Epsilon Sigma Phi – Alpha Rho Chapter Council Meeting
MINUTES

Thursday, February 17, 2022 – 3:00 PM

Zoom Link - <https://ksu.zoom.us/j/92101212695>

Meeting ID: 921 0121 2695

(same link will be used for all meetings)

Attendance: Shane Potter, Debra Wood, Mary Sullivan, Cassie Homan, Chuckie Hessong, Elizabeth Brunscheen-Cartagena, Jan Steen, Jill Martinson, Karen Blakeslee, Marlin Bates, Patsy Maddy, Rachael Clews, Sarah Maass, Karen Blakeslee

Call to order and Welcome: Call to order by Shane P. at 3:04PM. Shane welcomed everyone and requested to go around and provide introductions.

- **Role of Officers and Committees** - https://www.ksre.k-state.edu/esp-alpharho/officers_committees/committees/committees.html

Approval of Minutes from September 2021 Council Meeting: September 2021 minutes were not in the MS Teams channel for viewing and approval. We will approve at the next meeting. Minutes are to be saved in the MS Teams channel if possible.

Chapter Officer and Council Reports: No formal reports from officers or committees due to just getting started for the year. Initial committee assignments were made based on the survey and past members. Committee chairs are asked to make it a priority to reach out to each committee membership list and confirm who wants to be involved. If someone wants a different committee, it is not too late to change. Let Shane know any committee list updates, committee needs, etc.

Share referred officers to the website (listed above) for questions about officer roles. It has proven helpful to have one executive member on each committee, so these assignments will be made after committee membership is reviewed and confirmed. It was discussed that in many cases, the role information on the website includes what committee is the best fit for the officer.

Elizabeth B.-C. shared about the importance of the member recruitment committee to get professionals involved early in their careers.

Jill M. shared that Arielle, Cassie and herself attended the KS JCEP Administration meeting. They will compare notes and report back.

Council Officers:

President - Shane Potter

President-Elect - Sarah Maass

Past President - Marlin Bates

Editor - Rachael Clews

Secretary - Nora Rhoades

Treasurer - Debra Wood
Historian - Elizabeth Kiss

Council Committee Chairs:

Retired Employees and Endowment Representative - Daryl Buchholz
Western Area Council Director - Patsy Maddy
Central Region Council Director - Elizabeth Brunscheen-Cartagena
Eastern Region Council Director - Gary Fike
State Representative - Jan Steen
Extension Director's Representative - Gregg Hadley
Annual Recognition Banquet - Michelle Beran
Constitution and Bylaws - Chuckie Hessong
Endowment Auction Committee - Karen Blakeslee
Global Relations - Berny Unruh
Membership Recruitment and Retention - Erin Yelland
Memorial - Teresa Hatfield
Nomination - Marlin Bates
Professional Development - Susie Latta
Recognition - Mary Sullivan
Resource Development and Management - Jennifer Carr
Retiree - Jodi Besthorn
Tenure Recognition - Aliesa Woods

KS-JCEP Representatives:

JCEP Vice President - Jill Martinson
JCEP Board of Directors Representative - Ariel Whitley-Noll
JCEP Board of Directors Representative - Cassie Homan

ESP National Committee Report

National Board of Directors – Jennifer Wilson, North-Central Regional Vice President
National Urban and Culturally Diverse Audiences Affinity Group – Marlin Bates
Other

Shane shared that Jennifer is very knowledgeable about the scholarship process and opportunities.

Marlin B. shared that the Affinity group has some excellent professional growth opportunities and encourages all to participate! They recently hosted a webinar on accessibility. There are quarterly discussions, and all are encouraged to participate.

It was shared that National JCEP Conference was in Kansas City. An informative NIFA update was provided.

Sarah M. shared that she will be representing ESP at PILD.

Old Business

Awards committee will be responsible for submitting the state level awards to nationals by the March 1 deadline!

New Business

Financial Report - Deb W. posted the financial report in Teams and will try to every month after she receives the documents mailed to her from Umberger. She explained the report. Feb 1 is the cut off for membership. We have 71 members, with 6 new members. There were no questions.

Visioning 2022 Activity - When Marlin B. was President, he secured external funding (\$3000) for a visioning retreat, and now it is time to plan and execute. Last year the Executive Council discussed and found value in meeting in-person to plan, build team, better understand the organization, and explore purpose. Discussion was had about it being a beneficial opportunity to get back on track. Dates and locations were discussed. It was decided that Shane would use a doodle poll to find dates in March/April/May for a 2-day retreat. Rachael C., Marlin B. Sarah M., Shane P. volunteered to be on a sub-committee to focus on the location and hosting details. Deb W., Shane P, and Marlin B. volunteered to be on a sub-committee to plan the agenda. Marlin shared the external funding proposal on Teams and in the Zoom chat. Let Shane know if you want to help plan!

KSRE Annual Conference Representative - Chuckie H. moved, second by Rachael C. to appoint Nora R. to the role. Approved.

Consideration of submission of a Rita T. Wood Grant proposal - No discussion due to limited time

Scholarships – Many Due May 1 – Shane reminded everyone of this important deadline!

Announcements

Updates to the ESP – Alpha Rho website should be sent to Mary Hellmer (copy Jennifer Wilson).

2021 ESP – Alpha Rho Council Meeting Dates:

April 21, June 16, September 22

Upcoming Dates:

- 2022 Public Issues Leadership Development (PILD) Conference April 3-6, 2022
Registration open until March 17
- 2022 Epsilon Sigma Phi National Meeting Branson Missouri – September 26-29, 2022
Call for Proposals accepted through March 7, 2022 - <https://espnational.org/page-18159>

Scholarship Information

- [**National ESP Conference First Timer's Scholarship**](#) (Due May 1)
Epsilon Sigma Phi, through the ESP Development Fund, has established these scholarships in the amount of **early bird registration fees** to assist in the attendance of the **National ESP Conference** for the first time.
- [**Redinger Administrative Leader Scholarship**](#) (Due May 1)
Epsilon Sigma Phi, through the ESP Development Fund, has established this scholarship to promote continued professional development for eligible members to attend the **National ESP Conference**. The scholarship is to be used to defray the cost of attending the National ESP Conference. Two scholarships of **\$1,000.00** each will be awarded annually to outstanding

administrators/leaders based on accomplishments at the county, regional, state or national level.

- [Justin Morrill Scholarship](#) (Due May 1)
Epsilon Sigma Phi, through the ESP Development Fund, has established this scholarship to promote professional development for ESP eligible members employed by 1890 or 1994 Land Grant institutions to attend the National ESP Conference. The scholarship is to only be used to defray the cost of attending the **National ESP Conference**. Two scholarships in the amount of **\$1,000** will be awarded.
- [ESP Chapter at Risk Scholarship](#) (Due May 1) Epsilon Sigma Phi, through the ESP Development Fund, has established this scholarship to promote professional development and encourage institutions to establish new or re-establish inactive ESP Chapters. Attendance at a National ESP conference is seen as supporting a Chapter at risk, and may be part of the actions suggested in the National ESP Handbook, Section E. The scholarship is to be used to defray the cost of attending the **National ESP Conference**. Two scholarships in the amount of **\$500** will be awarded.

Meeting Adjourned at 4:04pm

Minutes by Secretary Nora Rhoades