

**Alpha Rho Chapter of Epsilon Sigma Phi: Council Meeting Minutes  
Wednesday March 20, 2019**

**Call to Order:** Meeting was called to order by President Erin Yelland at 1:01 pm. Present: Erin Yelland, Denise Dias, Sharon Erickson-Fryback, Deb Wood, Marie Blythe, Elizabeth Kiss, Sandra Wick, and Candis Meerpohl

**Reading and Disposal of Unapproved Minutes**

- Minutes from the January Council Meeting were approved as sent.

**Reports of Officers and Committees**

**Chapter Officers**

- **President** – Erin Yelland: Erin reported that the national website has new features and is more accessible. She attended Extension Leadership Conference in San Antonio and went to the two ESP meetings which she found to be beneficial. Leadership will compile the best practices, collected from these meetings to possible implement. Jennifer Wilson is attending PILD.
- **President-Elect** – Jennifer Wilson: No report
- **Secretary** – Lisa Martin: No report
- **Treasurer** – Deb Wood: As of February 12, 2019, the balance in the checking account was \$18926.78 and the CD was \$5718.64. We have 120 members with nine new members and four new lifetime members.
- **Annalist/Historian** – Doug Jardine: No report
- **Editor** – Denise Dias: Denise will have the newsletter ready by the first of July, so she is asking for articles by the first of June.
- **Past President/Endowment Chair** – John Forshee: Absent but reported to Erin that he will be sending out grant requests and the committee will review and select recipients in May.

**Council Directors**

- **NW Director** – vacant: Erin did receive some interest from members on filling this position and will nominate someone.
- **NE Director** – Candis Meerpohl: No Report
- **SW Director** – Sharon Erickson-Fryback: No Report
- **SE Director** – Beth Hinshaw: No Report
- **State Director** – Stacey Warner: Stacy was absent but reported to Erin that she has contacted campus members who have not paid current dues and encouraged them to rejoin.
- **Retirees** – Doug Beech: No Report
- **Extension Administration** – Gregg Hadley: No Report

**Standing Committees**

- **Annual Recognition Reception** – Megan Dougherty: No Report
- **Constitution and Bylaws** – Elizabeth Kiss: No Report
- **Endowment Auction Committee** – John Forshee: No Report
- **Global Relations** – Sara Sawyer: No Report
- **Membership Recruitment & Retention** – Nancy Daniels: No Report
- **Memorial** – John Beckman: No Report
- **Nomination** – Rhonda Gordon: No Report
- **Professional Development** – Sandra Wick: No Report

- **Resource Development and Management:** No Report
- **Recognition** – Chelsea Richmond: No Report
- **Retiree** – Marie Blythe: Marie reported that she has received the updated member list from National and will review it to make sure that everyone is accounted for.
- **Tenure Recognition** – Patsy Maddy: No Report

## **Report from the Extension Endowment Fund Board of Trustees**

### **Unfinished Business—None**

### **New Business**

1. Update from the Extension Leadership Conference—given in President report
2. Unpaid loan update: Erin did send a letter to the recipient of the unpaid loan and has not received any response. Elizabeth moved to write off the loan by May 1 if no response is received. Sandra seconded, and motion carried.
3. Profit from the national ESP conference was \$6642.08.
4. Erin reported that an email had been sent concerning an increase in dues next year by \$5 to cover JCEP dues for members. Other professional associations within Extension have this in their membership dues already. Erin will talk to Nancy Honig, president of JCEP, to see if this has to be paid with each association. This year, funds from our budget—hosting National Meeting were used to pay the fee for members. We will vote on this at the next council meeting.

### **Announcements**

- 2019 ESP Council meetings will be held on the following dates from 1-2pm CT: March 20, May 8, August 14, and September 11. You can [connect to those meetings here](#).
- The 2019 ESP National Conference will be held in Colorado Springs, CO October 14-17. Registration opens June 1 and more information can be [found here](#).

**Adjournment**—Deb moved, Sharon seconded, meeting was adjourned at 1:32 pm.