

Alpha Rho Chapter – Epsilon Sigma Phi Council Meeting

June 19, 2013, 1:15 p.m.

<http://www.ksre.ksu.edu/esp-AlphaRho>

The meeting was called to order by President Gayle Price at 1:17 p.m.

Those in attendance (participating by telephone conference call) were as follows:

Carol Blocksome, Debra Bolton, John Forshee, Doug Jardine, Megan Kennelly, Becky O'Donnell, Chuck Otte, Gayle Price, Stacey Warner, Sandra Wick and Jennifer Wilson

Motion made by Sandra Wick to approve minutes from the previous Council Meeting (May 1, 2013). Seconded by Chuck Otte. Motion passed. Minutes have been posted and made available on <http://www.ksre.ksu.edu/esp-AlphaRho>

Chapter Officer Reports:

- **President** - Gayle Price
 - Mid- Month Message- June on website
 - Correspondence sent to new KSRE agents- Welcome and invitation to join ESP
 - Message to Tuesday News and K-State Today about National ESP Awards
 - Endowment Board Committee Meeting- Scholarship(s) screening/approval
 - Message for Tuesday News for Galaxy Conference registration
 - Gayle expressed appreciation to all who were involved submitting awards. Congratulations to Stacey & Daryl on their National recognition
 - At the last Council meeting it was voted to recommend changing amount of associate membership dues. As Gayle was unable to participate in last month's Council meeting, Gayle asked for clarification on that recommendation.
 - Gayle reminded Council members that previous the Council approved funds for our chapter to donate items for the auction at Annual Conference. Gayle remaindered Council that the President and President Elect will each donate an item (value of approximately \$50) for the auction. President Elect Chuck Otte indicated that he will be driving out to the conference, thus he can take the items, avoiding any shipping/mailing costs.
 - Gayle requested that we each take the time to review our committee head duties.
- **President Elect** - Chuck Otte
 - Reported on meeting with Administrators. Chuck complemented Stacy Warner on her presentation regarding agent turnover and hiring. Chuck felt it was a positive interaction with Administration and that the Administration listened and was receptive to input from the attendees. Chuck also thanked the other ESP council members who attended.
 - Chuck will visit with Daryl Buchholz regarding future Smith-Lever Act celebration plans.
 - Chuck sat in on Endowment fund meeting.

- In the coming weeks, Chuck will be contacting individuals to fill committee slots.
- Chuck has already registered for Galaxy and will be attending.

- **Secretary** - Becky O'Donnell
Minutes of the ESP Council Meeting from May 1, 2013 were written and are posted on the web site.

- **Treasurer** - Jennifer Wilson –
The current Statement of Accounts, Budget and Endowment Fund Report were sent out (via email) by the Treasurer to the Council prior to this meeting.
Report received and filed for audit.

- **Annalist/Historian** - Sy Nyhart
Not present

- **Editor** - Jennifer Smith
Not present
The next newsletter is scheduled to be issued in July. Please submit items for the July newsletter to Jennifer within the next week or two.

- **Past President/Endowment Chair** - Sandra Wick
 - ESP Endowment committee conference call for scholarship selections was held last week and the scholarship winners are:
 - Connie Hoch Leadership Scholarship – Nozella Brown -- \$450 Early Bird registration to Galaxy IV – September 16-20, in Pittsburgh, PA.
 - Jim Lindquist Administrative/Leadership Scholarship -- \$750 for participation and presentation at Galaxy IV
 - ESP members now have the opportunity to apply for Extension Endowment Fund Grants. Grants are due August 15 to Sandra Wick, Endowment Fund Chair. The purpose of the grants is to improve the quality of educational programs offered by KSRE by encouraging faculty professional development experiences and special projects. Details about the grants and the application procedures can be found on our ESP website.

Council Director Reports:

- **Northwest Director** - Nadine Sigle
Not present

- **Northeast Director** - John Forshee
Nothing to report

- **Southwest Director** - Robin Eubank
Not present

- **Southeast Director** - Jan McMahon
Not present
- **State Director** - Doug Jardine
Nothing to report
- **Retirees** - Ann Domsch
Not present
- **Extension Administration** - Daryl Buchholz
Not present

Standing Committee's Reports

- **Annual Recognition Reception** - Brenda Taxeras
Not present.
- **Recognition** – Cheryl Boyer
Not present. President Price noted that an item was included in the most recent “Tuesday Letter” requesting nominations/application for ESP recognition.
- **Budget and Audit** – John Forshee
John requested that committee chairs provide the Budget committee with any changes in their committee budgets. Budget committee will hold a conference call in July. Budget for coming year will be finalized approximately a month prior to Annual Conference. John reminded Council that pursuant to last meeting’s vote, any increase in the associate dues will not take effect until 2014 budget year.
- **Constitution and Bylaws** – Megan Kennelly
Stacy will provide Megan with the Membership Recruitment and Retention committee’s recommendation (language) regarding increase in associate member dues. Megan, on behalf of the Constitution and Bylaws committee, will forward the proposal/statement of change to President Price for distribution (in early August) to entire membership.
- **Global Relations** – Becky O’Donnell
Nothing to report
- **Membership Recruitment and Retention** – Stacey Warner
Invitations to join Epsilon Sigma Phi will be sent to all Kansas extension professionals with fewer than 5 years of employment with a membership invitation. Council directors will receive a list to those invited to membership so the directors may follow up. What thoughts does the group have for reaching out to those with more than 5 years of employment with a membership invitation? This group (after 5 years of employment) traditionally hasn't received an invitation.
Council informally discussed ideas.

Stacey clarified that the membership checks should be sent to Stacey, as committee chair.

- **Memorial** – Mark Ploger
Not present.
President Price indicated that Mark requested clarification regarding chapter's policy on recognizing individuals in the memorial at annual conference. ESP policy sets out that only faculty and retirees will be listed in the memorial in the back of the program at annual conference.
- **Nomination** – Sandra Wick
The nomination committee will be meeting within the next month to begin the process of recruiting members to accept our leadership positions. For 2013-14, the rotation schedule for the president-elect position is for the member to be an area/state faculty. Other leadership positions which need to be filled will be discussed with the nomination committee.
Any members that have ideas for any of the leadership positions please let Sandra know.
- **Professionalism** – Carol Blocksome
Carol requested Council's ideas for Professionalism Committee activities.
President Price reminded committee chairs to review their responsibilities. Please let President know if there are any updates or suggested changes.
- **Retiree** – Dave Schafer
Not present
- **Tenure Recognition** – Debra Bolton
Nothing to report

Alpha Rho ESP National Committee Members

- Stacey Warner – Membership Recruitment and Retention
A benefit of membership in ESP is the opportunity to attend the national meeting which will be held this year as a part of the Galaxy Conference. When you register be certain to indicate that you are a member of ESP along with any other professional association to which you belong. Stacey encouraged members to consider going to Galaxy
- Margaret Phillips – Scholarships, Grants and Recognition
Not present
- Marie Blythe – Professional Development
Not present
- Doug Jardine/Sandra Wick – Marketing

Market committee is working on short video to put in ESP booth at Galaxy that could be used for recruitment. Randall Kowalik is making some progress. It will be ready in time for Galaxy.

Old Business:

John Forshee requested clarification for Budget and Audit committee as to whether any local chapter cost of Ruby Award was included in current year's budget or whether expense should be included in next year's budget development. President Price will check with ESP National office.

No other old business.

New Business:

President Price requested Council designate voting delegates for ESP representation at Galaxy. A motion to designate Gayle Price and Chuck Otte as voting delegates and Debra Bolton as alternate at Galaxy was made by Becky O'Donnell. Doug Jardine seconded. Motion passed.

President Price requested input/ideas for Galaxy Conference State's Night Out.

Announcements:

- Galaxy IV registration: Early Bird deadline is July 15, 2013
- Next ESP-Alpha Rho Chapter Council Meeting will be held (via telephone conference call) on Wednesday, August 21, 2013, at 1:15 p.m. Secretary Becky O'Donnell will be unable to participate. Request volunteer to record minutes on the 21st.

Adjourn

Chuck Otte moved that the meeting be adjourned. Jennifer Wilson seconded. Meeting was adjourned at 2:16 p.m.

Minutes respectfully submitted,

Becky J. O'Donnell
ESP-Alpha Rho Secretary