

**Alpha Rho Chapter – ESP Council Meeting**  
**October 17, 2012, 7:15 a.m.-7:55**  
**K-State Union, Staterooms 1, 2, & 3**

Minutes from previous meetings are available on [www.ksre.ksu.edu/esp-AlphaRho](http://www.ksre.ksu.edu/esp-AlphaRho)

**Call to order**

The meeting was called to order by President Gayle Price at 7: 17am.

Those in attendance included:, Daryl Buchholz, Ann Domsch, Robin Eubank, John Forshee, Doug Jardine, Sy Nyhart, Becky O'Donnell, Chuck Otte, Mark Ploger, Gayle Price, Dave Schafer, Jennifer Smith, Nadine Sigle, Brenda Taxeras, Stacey Warner, Sandra Wick, and Jennifer Wilson

President Price welcomed and thanked all in attendance and distributed packets regarding responsibilities and duties. She directed attention to list of future council meeting dates, which will be conducted by telephone conference call. Additionally, President Price called attention to future national meetings, shared conference information and encouraged all to attend Galaxy IV and other professional conferences. Daryl Buchholz requested that he be notified of planned attendance at Galaxy IV.

**Minutes** (Wednesday, September 26, 2012)

President Price announced that it was discovered minutes from the previous meeting were not posted to the web. She asked the Secretary to summarize and read highlighted portions of the minutes for the council. Motion made by Sandra Wick to approve minutes from the previous meeting. Seconded by Jennifer Wilson. Motion passed.

**Chapter Officer Reports:**

❖ **President** – Gayle Price:

- Thanked Sandra Wick for her exceptional work this past year.
- Encouraged all Council Members to actively recruit new members. This includes identifying individuals for new membership as well as encouraging those who were members in the past to rejoin. Our attention to retention as well as recruitment is important.
- Directed all Committee Chairs to review committee membership list. It is important to have membership reflect current members. Committee list will be submitted to the national office by February 1, 2013.
- President Elect Chuck Otte will secure membership list from Treasurer Jennifer Wilson to ensure committee list reflect only current members. Accuracy of membership list is important as membership list determines number of delegates for national conference.
- Important dates of policy and procedure were reviewed last year.
- Fred DeLano was recruited at yesterday's noon meeting to serve as Retirees Chair Elect. Thus, we now have a complete list of Chair and Chair Elect for all committees.

- ❖ **President Elect** – Chuck Otte  
He is available to assist all the committee chairs. He will continue to work on recruiting new members.
- ❖ **Secretary** – Becky O'Donnell  
Minutes of the ESP Council Meeting from 09/26/2012 were written and will be posted on the web site. The Annual Report for 2012 was prepared by outgoing Secretary Deb Sellers and submitted to the President.
- ❖ **Treasurer** – Jennifer Wilson  
The financial situation for our chapter has changed as a result of yesterday's approval of increase in member due rate. She has not yet had to chance to total dues received. Additionally, she noted that if any Council Members had any bills to submit, please pass them along to Jennifer as soon as possible in order that they may get paid in a timely fashion.
- ❖ **Annalist/Historian** – Sy Nyhart  
He is processing the accumulated reports which are coming in and placing them into archives. These documents include information Past-President Sandra Wick submitted from the national conference.
- ❖ **Editor** – Jennifer Smith  
Keep submitting to her items for newsletters. She requested assistance gathering newsletter material. The newsletter content is only as good as the information she has available. Items will be solicited until mid-November for the upcoming newsletter. Jennifer expressed her appreciation for all the help she received this past year. President Price noted that one of the Editor's duties is putting together the program book for our Annual. Discussion was had regarding members joining mid-year and ensuring in the future that those members are not overlooked regarding signing the membership book and being recognized at our annual meeting.
- ❖ **Past President /Endowment Chair** - Sandra Wick  
One of her efforts this year is to increase membership awareness of grant (and scholarship) opportunities available. Three scholarships and one grant were awarded this past year. She would like to see more people take advantage of the grant opportunities available. Dave Schafer noted that endowment is in good shape, so supported Sandra's goal of increasing number of grant funds distributed.

#### **Council Directors Reports:**

- ❖ **NW Director** – Nadine Sigle  
She will start contacting possible new members. President Price suggested working with Area Directors in identifying individuals for membership. Additionally, President suggested Council members check the National ESP web site and review possible

awards. Council members were encouraged to begin identifying individuals who would be appropriate candidates for all the award categories

- ❖ **NE Director** – John Forshee  
Nothing to report.
- ❖ **SW Director** – Robin Eubank  
Nothing to report.
- ❖ **SE Director** – Jan McMahon  
Not present.
- ❖ **State Director** – Doug Jardine  
Doug announced three new members from State. Jennifer Wilson suggested a potential new member that Doug may want to contact. Dave Schafer mentioned some individuals belong to other professional societies, thus use this as a reason not to join ESP. Dave mentioned that if an individual is being funded through Extension, that is a valid argument that Extension employees ought to consider supporting and joining ESP.
- ❖ **Retirees** – Ann Domsch  
Nothing to report.
- ❖ **Extension Administration** – Daryl Buchholz  
Daryl will continue recruiting with a focus on new members, and maintain 100% Extension Administrator membership. He will be working to encourage our new Dean of the College of Agriculture, Dr. Flores to join.

#### **Standing Committee's Reports:**

- ❖ **Annual Recognition Reception** – Brenda Taxeras  
She will start working with committees and Annual Conference Planning Committee liaison representative to assist in obtaining what our chapter needs for the reception at next year's annual conference. Jennifer Wilson thanked Council Members for the success of this year's receptions and assistance in reception going smoothly. A great deal of work went into the woodshop class making the plaques as well as the healthy food options available, all of which were appreciated by the Board.
- ❖ **Recognition**– Cheryl Boyer  
Not present. President Price encouraged those that received awards at last night's ESP Awards Reception to make sure they are also recognized at Galaxy.
- ❖ **Budget and Audit** – John Forshee  
John praised Debra Wood on a nice job this past year addressing the budget deficit and recommending steps to close that deficit gap. He pointed out the easiest way to deal with the deficit is to recruit additional members.

- ❖ **Constitution and Bylaws** – Megan Kennelly  
Not present.
- ❖ **Global Relations** – Becky O’Donnell  
She will continue to share announcements of international opportunities for grants, travel, and other possibilities related to global projects via email list. The entire membership is invited to be on this email list. She will submit a notice to be included in a future newsletter. Let her know if there is any member who would like to be added to the email list.
- ❖ **Membership Recruitment and Retention** – Stacey Warner  
She is looking forward to working on membership. Stacey has opportunity to visit with potential new members at new employee orientation. She does not have that same opportunity to speak to Area and State faculty. Doug Jardine and Jim Lindquist have formalized orientation for State and Area Specialist and may have an opportunity to deliver membership information.
- ❖ **Memorial** – Mark Ploger  
He is considering a formal recognition of memorials for members at next year’s meeting.
- ❖ **Nomination** – Sandra Wick  
Sandra noted that every year it is more of a challenge to recruit members willing to accept nomination for offices/positions. She requested that we help her out when she asks for suggestions. It was noted that the President and President Elect positions are on a rotation between State and County level personnel/members.
- ❖ **Professionalism** – Carol Blocksome  
Not present.
- ❖ **Retiree** – Dave Schafer  
Sally Lindquist is planning the lunch. Dave will attend the 2 p.m. program which Sally has organized and assess how the format works. He is open and interested in any ideas as to how to encourage or engage retirees at annual conference. One suggestion in past was to schedule all the retiree events on a single day. Dave noted that may not be possible. However, he will re-examine that suggestion.
- ❖ **Tenure Recognition** – Debra Bolton  
Not present.

### Old Business

- **Membership Committee-**  
**Review Associates Membership status** in Alpha Rho, as National ESP does not recognize this category. This has been an issue with some award applications submitted from Kansas to National Alpha Rho in the past. President Price would like

the committee to re-examine this issue. Stacey Warner stated that the committee will not be able to have a recommendation by the December meeting.

## **New Business**

- **Council meeting conference calls**  
President Price noted the handout in the packet sets out the dates for the 2012-2013 schedule
- **Committee meetings**  
President Price would like all Committee Chairs to hold a committee meeting prior to next Council meeting. She reminded Chairs that each committee has a budget for activities.
- **Budget and Audit Committee**  
President Price requested the committee review the issue of dues for Associate Membership and provide a recommendation to the Council for next year.
- **Recognition Committee**  
President Price announced the committee is considering nominating Dr. Daryl Buchholz for the National ESP Ruby Award. She encouraged and supported this nomination. Information regarding this award may be found at:  
<http://recognition.espnational.org/national-regional-recognition/distinguished-service-ruby>
- **Retiree Committee**  
Nominating Committee had difficulty finding a member willing to accept Chair Elect position. Discussion regarding the idea of having the ESP Alpha Rho Retiree Director serve as Chair-Elect. President Price will be meeting with the retirees this afternoon. Daryl encouraged President Price to discuss this idea with the retirees at that meeting.
- **Updating Brochure**  
President Price would like the chapter brochure to reflect the new fee structure. Jennifer Wilson noted it was last updated in July. Stacey Warner clarified that a Life Membership is five (5) times the amount of regular member annual dues. President Price recommended that this also be updated in the brochure.
- **President's closing comments**  
Please contact her if there is an issue or idea you feel needs to be addressed. She is looking forward to another day and a half of a great conference. K-State has a very strong chapter and President Price expressed her appreciation for supporting her and the chapter.

**Adjourn**

Chuck moved that the meeting be adjourned. Brenda seconded. Meeting was adjourned at 7:55 a.m.

The next meeting is scheduled for Wednesday, December 19, 2012, at 1:15 p.m. This will be a telephone conference call. President Price will send out a reminder and details regarding teleconference instructions.

Minutes respectfully submitted,

Becky J. O'Donnell  
Alpha Rho Secretary