

Epsilon Sigma Phi Council Meeting

February 16, 2011, 1:15pm

Minutes from previous meetings are available on www.ksre.ksu.edu/esp-AlphaRho

The meeting was called to order by President Diane Mack at 1:15 pm in the Northeast Area Office meeting room.

Those participating included Diane Mack, Jim Adams, Stacey Warner, Beth Hinshaw, Kathy Lupfer-Nielsen, Jennifer Smith, Sandra Wick, Dick Wootton, Chuck Otte, Nozella Brown, Bob Neier, Mary Lou Odle and Ann Domsch.

Minutes from the previous meeting were approved as posted to the web.

Chapter Officer Reports:

- **President** Diane Mack: Diane announced national deadlines that are approaching including:
March 1 – Richard Angus Professional Development Scholarship and the Administrator/Leader Scholarship
March 8 – Request for Proposals/Posters for the National ESP Conference

Stacey Warner will be representing the chapter at the Public Issues Leadership Conference in Washington DC in April. Representatives of other Extension professional associations will be attending along with members of the State Extension Advisory Council.

Laurie Chandler is representing the chapter on the Annual Conference Committee. The tentative schedule is:

Tuesday, Oct 18 – ESP Business Meeting
ESP Recognition
Wednesday, Oct 10 - ESP Board Meeting

- **President Elect** Sandra Wick: Sandra and Diane attended the Joint Council of Extension Professionals Leadership Conference in San Antonio February 8 to 10. The theme was “Extension – Moving Forward: New Structure, New Opportunities.” The program included information on our federal partner, the National Institute of Food and Agriculture (formerly the Cooperative State Research, Education and Extension Service). The federal grant process was the major theme of the general sessions.

During JCEP each Extension professional association met separately to share information regarding their activities and membership recruitment strategies. One topic of discussion was the number of years required for ESP membership in various states. The council referred a discussion of our current membership structure to the Membership Recruitment and Retention Committee for further discussion.

- **Secretary** Deb Sellers: Minutes of the ESP Council Meeting from 12/15/2010 were written and posted on the web site. No correspondence has been received since the last report.
- **Treasurer** Stacey Warner: The chapter currently has a checking account balance of \$12,179.44 and a CD balance of \$5629.58. Receipts so far this year are \$5,956.48 and expenditures are \$7,681.06.
- **Historian** Jennifer Wilson: No report.
- **Editor** Jennifer Smith: A chapter newsletter was published in December and the next one will be published in July.
- **Past President** Laurie Chandler: The ESP Board of Trustees met on Tuesday, February 15 and reviewed their roles and responsibilities. Discussion was held on how to promote the availability of the scholarships and grant opportunities and how to promote the Endowment to encourage donations from the membership.

Two upcoming deadlines are June 1 for the Jim Lindquist Administrative Leadership Scholarship and the Connie Hoch Leadership Scholarship.

The Endowment Board of Trustees will meet again in April.

Council Director Reports:

- **Northwest**-Dave Dunn: no report
- **Northeast**-Chuck Otte: Chuck has visited with several agriculture agents about joining. He will re-initiate the conversations following the National Association of County Agriculture Agents meeting in August.
- **Southwest**:-Andrea Burns: No report
- **Southeast**-Diane Burnett: Diane visited with SE Area former members and encouraged them to pay their dues.
- **State**-Dan Rogers: No report
- **Retirees**-Dick Wootton: Retirees have discussed having some in-state bus trips that would involve new agents and retirees. This would help to build a mentoring relationship between the two groups.
- **Administration**-Daryl Buchholz: No report

Standing Committee Reports:

- **Annual Banquet**-Nancy Pihl: No report

- **Awards**-Nozella Brown: National awards applications are due March 1. Nozella is working with our chapter winners to submit their applications.
- **Budget & Audit**-Mary Lou Odle:
- **Constitution & Bylaws**-Pam Van Horn: No report
- **Global Relations**-Trudy Rice: No report
- **Membership Recruitment & Retention**-Beth Hinshaw: The committee will consider the current membership structure for annual and associate members.
- **Memorial**-Kathy Lupfer-Nielsen: The family of deceased life member Bill VanSkike was contacted with a card from the chapter.
- **Nomination**-Laurie Chandler: No report
- **Professionalism**-Bob Neier: The Professionalism Committee has been working on the United Conference which will be March 3 and 4 in Wichita.

The committee received two applications for the international travel grants. They will be reviewing the applications soon.

- **Tenure Recognition**-Jim Adams: No report.

Old Business

- The National Epsilon Sigma Phi Office will provide a business card laminator for use at the booth at the National Association of County Agricultural Agents Annual Meeting in Overland Park August 7 to 11. The National Association of Active and Retired Federal Employees will work at the booth on Monday. Nozella Brown, Sandra Wick and a volunteer from Missouri volunteered to work at the booth. Diane will contact Dave Schafer regarding NARFE's involvement with the booth.

New Business

- The North Central Region will host the National ESP Conference in 2014. Diane asked the council if they were interested in submitting a bid. Following discussion the group decided to support the Indiana chapter in their bid to host.
- Chuck Otte moved and Nozella Brown seconded to pay travel expenses over what was budgeted for Diane Mack and Sandra Wick to attend the JCEP Leadership Conference. The motion carried. The expenses totaled \$256.04 for Diane and \$268.30 for Sandra.

There was discussion about whether or not we should continue to send two delegates to this conference. This was referred to the Budget and Audit Committee.

- Chuck Otte reported that he is serving as the JCEP liaison to the Extension Committee on Planning (Executive Committee of Extension Directors) Budget Committee. Budget issues will present challenges for several years to come.

The JCEP Excellence in Teamwork award deadline is April 1.

The next meeting is April 6, 2011 at 1:15pm via conference call.

Meeting was adjourned by President Diane Mack 2:30 pm.

Minutes respectfully submitted,

Stacey Warner
Alpha Rho Treasurer