

**Epsilon Sigma Phi Council Meeting  
Wednesday, September 29; 1:15 p.m.**

Those in attendance included: Laurie Chandler, Andrea Feldkamp, Stacey Warner, Margaret Phillips, Robin Eubank, Ann Domsch, Karen Blakeslee, Jim Adams, Doug Jardine, Nancy Nelson, Andrea Burns, Kathy Tharman, Linda Beech, and Dave Schafer.

The meeting was called to order by President, Laurie Chandler at 1:15 p.m.

Minutes from the August meeting were approved as posted to the web.

**Chapter Officer Reports:**

- **President – Laurie Chandler** – The ESP dessert and recognition reception needs to begin promptly at 6:30 p.m., since Fall Frenzy (A joint FACS/4-H event) begins at 8:00 p.m. Remember to bring an item and/or buy an item at the Silent Auction. The money will go to the ESP Endowment. Eleven of us will be gone the week prior to annual conference, as the national ESP meeting will be occurring in Jackson Hole. An item under new business is to discuss purchasing an item for the silent auction. A state's night out will not be held for national meeting, due to a full schedule. Laurie emailed the national ESP office to see if they were planning on a booth at the national Ag agent's meeting in August.
- **Vice President – Diane Mack** – Not able to attend, but submitted a report stating that the committee draft list is almost complete. Diane is still working towards recruiting chair-elects for the committees.
- **Secretary – Andrea Feldkamp** – Officers, Committee Chairs and Council Directors should send annual report items to Andrea by October 5. Items can be emailed to [afeld@ksu.edu](mailto:afeld@ksu.edu)
- **Treasurer – Stacey Warner** – A copy of the current statement of accounts and the budget was sent on September 28. Our total chapter assets are \$19,533.60, which includes both the checking account and CD. Since our last meeting, the chapter has received income of \$696.73 from the United Association Meeting. Total receipts to date are \$8,131.21 and expenditures for the year are \$10,634.37.
- **Historian – Jennifer Wilson** – No report.
- **Editor – Karen Blakeslee** – The program booklet is in Gloria's hands. Thanks to Laurie and Stacey for their help in proofing it. Since a new editor will be elected, items can be sent now to Karen, and she will forward them on to the new editor for the November/December edition. Stories from Annual Conference and National Meeting

would be appreciated. Karen also rewrote the duties of the editor. Karen will resend this to Laurie.

- **Past President/Endowment – Margaret Phillips** – Four grant applications were received, and the following individuals will be recognized at the ESP recognition event during Annual Conference:
  - \*2011 Trends and Safe Practices in Home Food Preservation – Mary Meck Higgins
  - \*Greenhouse/Education Center – Jamie Hancock
  - \*Aging with Attitude – A regional expo – Gayle Price
  - \*Breakfast 101 – Tranda Watts

A letter was sent September 23 to all Epsilon Sigma Phi members encouraging them to participate in the all University Campaign for K-State 2010, by making a contribution to the ESP Endowment Fund.

#### **Council Directors' Reports:**

- **NW Counselor – Dave Dunn** – No report.
- **NE Counselor – Dale Fjell** – No report.
- **SW Counselor – Andrea Burns** – There are some new agents in SW who are not members of ESP. Andrea will follow up with them again via email and a phone call to encourage them to join.
- **SE Counselor – Linda Mirt** – No report.
- **State – Dan Rogers** – No report.
- **Retirees – Dave Schafer** – Dick Jepson and Dr. Dunbar recently passed away.
- **Extension Administration – Daryl Buchholz** – No report.

#### **Standing Committee Reports:**

- **Annual Banquet – Kathy Tharman** – Everything is looking fine. Debbie Hagenmaier has been a huge help with the desserts and the Union. Steve Fisher is going to decorate in the anniversary theme.
- **Awards – Linda Beech** – The awards process is just about to wrap up. Seven individual award recipients and 1 team award recipient will be recognized. Six will be forwarded onto national recognition. Nancy Peterson did the write ups for the book, and certificates are being printed.
- **Budget and Audit – Pat Murphy** – Pat was not present, but Stacey provided the report. The committee met on September 20 and developed a budget for 2011. It will be

presented to the membership at the business meeting. The budget will include a contribution of \$1000 to the Kansas Association of County Agricultural Agents for the 2011 National Meeting as well as returning a \$1000 mini-grant to national ESP. Both of these were actions taken at previous board meetings. The committee is also recommending that next year's Budget and Audit Committee re-examine a motion that was made at the 2008 business meeting regarding the amount of money that should be maintained in the checking and savings accounts. Also, the group is recommending that next year's committee examine whether the travel grants should be funded from the endowment rather than the chapter treasury. Doug recommended that travel grants be set up as endowed through the ESP endowment.

- **Constitution and Bylaws – Doug Jardine** – The committee reviewed the constitution and bylaws. One adjustment needs to be made regarding when and where the ESP annual meeting is held. It is currently attached to annual conference. A statement saying that if annual conference is not held, a date and time determined by the executive board will indicate when annual meeting will be held. This information was forwarded onto Pam VanHorn, incoming chair.
- **Global Relations – Deryl Waldren** – No report.
- **Membership Recruitment and Retention – Beth Hinshaw** – No report.
- **Memorial – Nancy Nelson** – All requested reports were turned in, and we will be remembering four extension professionals on October 18.
- **Nomination – Margaret Phillips** – No report.
- **Professionalism – Robin Eubank** – Two travel grants have been awarded. They will be presented at the dessert reception. Robin is currently preparing items for the next chair.
- **Retiree – Crystal Coffman** – Ann did not have any new items to share.
- **Tenure Recognition – Jim Adams** – Nineteen people will be recognized at the dessert reception for various degrees of tenure. Jim requested a podium and a table for recognition items.

#### **Special Committee Reports:**

- **80<sup>th</sup> Year Celebration – Jennifer Wilson** – Ann said that placemats with historical facts will be shared. Linda is working on stickers for members to wear and distribute, which promote ESP.

### **National Committee Reports:**

- **Public Issues – Jim Lindquist** – No report.
- **Scholarships, Grants & Recognition – Doug Jardine** – Doug encouraged those who are eligible to apply to do so. All nominees have a very good chance of receiving an award due to the small amount of nominees. Items are submitted electronically, and Doug is happy to help, if folks need it. Those attending the national conference can learn more about this at the poster session. At the reception prior to the national ESP auction, a scrolling power point will list last year's recipients.
- **Professional Development & National Conference – Marie** – No report.
- **Resource Development & Management – Trudy Rice** – No report.

### **Old Business:**

- **Continue discussion about having an ESP booth at 2011 NACAA conference in Overland Park, KS** – We are still waiting to hear back from them. Stacey is certain that they have a booth. The Kansas ESP folks could staff the booth. Andrea Burns does not remember seeing ESP at the previous Ag Agents meeting. Doug suggested that we visit with the national ESP folks while in Jackson Hole. Andrea will send information to Laurie regarding booth cost.

### **New Business:**

- **Consider purchasing an item for the Silent Auction at National Meeting** – Doug recommended that the item be Kansas specific, but not Kansas State. The item should be small, so that people can take it in their suitcases home. Margaret mentioned that she was looking at Eastside/Westside Market. Andrea Burns suggested Kansas Wheathouse in Cimarron, and Andrea Feldkamp suggested Kansas Kollection. Karen recommended that it have a wheat theme. Robin recommended simplykansas.com, a website that has Kansas based businesses and products. Karen moved we purchase a silent auction gift of no more than \$50 for national meeting. Andrea Burns seconded the motion. The motion carried.

The meeting was adjourned around 2:10 p.m. The next meeting will be held on **Monday, October 18 at 11:45 a.m.** for the Annual Business Meeting. The Annual Recognition and Dessert Reception will be held on **Monday, October 18 at 6:30 p.m.** The next Board Meeting will be held on **Tuesday, October 19 at 7:15 a.m.**

Minutes respectfully submitted,

Andrea Feldkamp  
Alpha Rho Secretary