

**Epsilon Sigma Phi  
Council Meeting  
October 22, 2009**

Those in attendance included Laurie Chandler, Carla Morrical Frederking, Diane Mack, Kathy Tharman, Jim Adams, David Dunn, Andrea Burns, Nancy Nelson, Andrea Schmidt, Linda Beech, Stacey Warner, Dale Fjell, Karen Blakeslee, Margaret Phillips, Pat Murphy, Robyn Eubank and Dave Schafer.

The meeting was called to order shortly after 7:15 a.m. by President, Laurie Chandler. Laurie reviewed the minutes policy. Minutes will be sent electronically to the council and available for review for a period of one week. Laurie highlighted council resources on the Alpha Rho website. Laurie encouraged all committee chairs to work with their chair-elects for a smooth transition. Chair-elects are encouraged to sit in on council meetings, in the event that chairs can not attend. Introductions were conducted next.

Laurie shared a proposed conference call list. Meetings will be conducted on Wednesday's this next year at 1:15 p.m. Meetings will be held on December 16, February 10, April 21, June 16, August 11, September 29, October 18, and October 21. Leader Phone will be used, and committees may utilize this resource as well. Stacey and Margaret will check Umberger availability as a campus meeting location for the conference calls. Contact Stacey, Laurie or Margaret for phone number information.

Laurie shared information about the National Epsilon Sigma Phi meeting scheduled to occur October 12-15, 2010, in Jackson, Wyoming.

Laurie distributed the national ESP calendar for 2010. We will keep you updated throughout the year regarding deadlines. February 1 is a big deadline for scholarships, PILD, mini-grants, and dues. Awards and recognition nominations are due March 1. Margaret suggested submitting for a concurrent session, as a presenters can receive a stipend. Deadline for this is February 28.

Minutes from the last council meeting were approved as submitted.

Officer Reports were given next:

- **President** – Laurie Chandler – see above.
- **President Elect** – Diane Mack – She is starting to tune into the details, as a new officer.
- **Secretary** – Andrea Schmidt – No report.
- **Treasurer** – Stacey Warner – We will look at what should a professional association be funding? A change will need to occur to the budget: a dues increase, spending down the checking, or spending less will need to occur. This will be an item for the next business meeting. Any changes or

updates to the website should be submitted to Stacey. Diane inquired about the donation list, regarding how people get posted to the list. Andrea Schmidt mentioned that the All-University campaign needs to be promoted by ESP and made more visible. The phone number and mailing address needs to be visible for those who donate. Andrea Burns suggested the possibility of a presentation at our business meeting next year.

- **Historian** – Jennifer Wilson – Not present.
- **Editor** – Karen Blakeslee – The next newsletter will be in the spring. Please submit items when the request is sent. A fall newsletter will be sent in September. All information for the annual program is due in early September. Do we need more than two newsletters per year? Stacey suggested this as a business item for the next meeting.
- **Extension Director** – Daryl Buchholz – Not present.
- **Past President /Endowment Chair** – Margaret Phillips – This committee will follow the council meeting schedule. The Council was asked to review committee chair information on the web to determine if the descriptions are accurate.

#### **Director's Reports:**

- **NE** – Dale Fjell – Will be waiting for the list of members.
- **NW** – David Dunn – Is there a brochure that can be given to agents? Laurie stated there is one, but it is in need of an update. Carla will work with David to update this. A discussion about generations and finances occurred surrounding acquiring membership. Laurie also stated that we need to be able to communicate “What ESP can do for me,” to members.
- **SE** – Linda Mirt – Not present.
- **SW** – Andrea Burns – No report.
- **State** – Danny Rogers – Not present.
- **Retirees** – Dave Schafer – He will be writing a letter to those who are approaching retirement.

#### **Committee Chair Reports:**

- **Annual Banquet** – Kathy Tharman – She asked if folks enjoyed the dessert bar versus a meal? Numbers were up at the dessert reception. The shortened time frame was nice too, so people could do other things. People enjoyed the relaxed atmosphere of the dessert reception. A discussion occurred regarding the ESP representative for the Annual Conference committee.
- **Awards** – Linda Beech – We added the four new awards. The website will need to be updated to reflect this. Award winners received a Borders gift card.
- **Budget & Audit** – Pat Murphy – We are fortunate to have a strong Treasurer, and a strong balance. We will be making plans for down the road.
- **Constitution & Bylaws** – Doug Jardine – Not present.

- **Global Relations** – Deryl Waldren – Not present.
- **Membership Recruitment & Retention** – Carla Morrical – Frederking – We will be working on a brochure for next year.
- **Memorial** – Nancy Nelson – We will follow up with Bev Dunning.
- **Nomination** – Margaret Phillips – She will do it. President-Elect will come from counties and Newsletter Editor will occur next year.
- **Professionalism** – Robin Eubank – The United Association will be March 4-5, 2010, in Wichita. Information will be out January 1.
- **Retiree** – Crystal Coffman – They will be looking at recognizing retiring members at Annual Conference. They will update email, addresses and increase correspondence with retirees. Planning stages are in progress for a trip/tour, and Lois Carlson is coordinating this project. The committee will be working with the 80<sup>th</sup> Anniversary committee to host an Extension Reunion.
- **Tenure Recognition** – Jim Adams – We have been struggling with trying to come up with what to award as something different for each 5 years of service.

**Unfinished Business:**

None

**New Business:**

- **Revised Membership Brochure** – will occur. Any other ideas for membership recruitment will be discussed at the first council meeting.
- **Committee Chair Conference Call** – Would it be helpful to have a conference call for this group? The group was fine with the general council conference call.

The meeting was adjourned at 8:12 a.m. The next council meeting will be conducted as a conference call on **Wednesday, December 16** at 1:15 p.m.

Minutes were respectfully submitted by,

Andrea Schmidt  
ESP Secretary