

EPSILON SIGMA PHI
ALPHA RHO CHAPTER
SUMMER BOARD MEETING
SALINE COUNTY EXTENSION OFFICE
JUNE 29, 2004

Present: Carl Garten, Daryl Buchholz, Donna Martinson, Marie Blythe, Stacey Warner, Diane Mack, Naomi England, Kathy Wright, Bev Dunning, Laurie Chandler, Carla Morrical-Frederking, Anna Muir.

President Carl Garten called the meeting to order at 1:05 p.m.

Minutes from the March 4, 2004 board meeting were presented. The minutes were approved as printed. Laurie Chandler is acting secretary for this meeting in the absence of Trudy Rice.

CHAPTER REPORTS:

Treasurer- Stacey Warner reported life memberships increased by four from the previous year. However, yearly membership is down by twenty. She also presented the attached proposed budget and consolidated statement of accounts. As of June 9, 2004 we have \$18,644.54 in checking and \$5,087.11 in savings. In addition, we have a loans receivable balance of \$5,637.50. Treasurers report was accepted as presented.

Editor- Donna Martinson asked for discussion on a time line for the next newsletter. She reported it cost \$219.00 to send one hard copy issue to retirees. The total budget is \$250.00. She suggested the membership and committee information be included in one of the issues, not both. Award information is to be sent separately in July through e-mail. The awards chair is responsible for this. It was decided to contact Marlene to see if we can get information to retirees through one of the administration mailings. We will send the newsletter to retirees through e-mail if possible.

Council Members- Diane Mack reported she has not contacted staff yet about membership. Bev Dunning reported she contacted staff about membership. Kathy Wright reported she contacted some staff about membership.

COMMITTEE REPORTS:

Member Services- Carl will contact Danny Rogers about the time line for notifying members about the award application deadlines.

Public Issues- It was discussed that any by-law changes need to be submitted to Mike Vogt. Carl will coordinate this. Carl and Roger Terry have spent time changing some of the current language.

Recruitment and Retention- Anna Muir will get information on new hires. Daryl suggested doing a follow-up with new agents who have gone through training and have heard about EPSI, but might need additional information on the benefits of membership.

Retiree Action- There was discussion on whether they had made plans to meet in 2004 in Great Bend or wait until 2005.

Nomination- Laurie Chandler reported the field staff (county and area) will have the nomination for president-elect. Area Counselors for two-year terms will be elected from Northeast, Southwest, Southeast, and retirees.

Annual Meeting- Vicky Overley reported all associations will give their awards at one time in Great Bend. There was discussion about a need for one award booklet. Copy would need to be to K-State by September 15. Stacey will talk to Gloria Holcombe about organizing/printing it. The award deadline will need to be pushed up.

Endowment Fund- Daryl Buchholz reported the web site needs to be updated with the current endowment board.

Mentoring- Diane Mack reported she met with Stacey about mentoring. Stacey sent out a survey to agents with two to ten years of service and asked what kind of professional development they needed. There was a consensus the organization does a good job of developing a professional development plan for the first year. This information is still being collected.

Global Relations- Chuck Otte is working with Rotary to promote international opportunities for Extension personnel.

OLD BUSINESS:

None

NEW BUSINESS:

Membership Recruitment Campaign- Stacey will get a new employee list to Anna. Anna will make next contact and then contact area counselors.

ESP Website- Stacey and Marie have worked on an update for this. There was some discussion on who is responsible for the maintenance. Council Officers and Committee Chairs should send information to Martha in Marie's office or Roger Terry.

Bylaw Changes- Roger and Carl have reviewed the bylaws and presented the following to consider for change:

- " **Meeting notice-** bylaws say notice will be mailed. Should include option for e-mail.
- " **Voting-** include option for electronic voting through e-mail or other method.
- " **State Council -**for Historian, National uses Analyst. Should use the same term on state level.
- " **Council Directors-** SC still included in our bylaws. Proposed change to go to current geographical administrative units.
- " Extension Director (or designee) should be a member of the executive board. Leave this in.
- " **Area Officer Elections-** omit SC.
- " **Committees-** add two new committees.
- " **Endowment Fund-** Delete stakeholder (State Extension Advisory Council) as part of the Endowment Board.

A notice of these changes will be sent out to membership by the President and Public Issues Chairman by September 15 so the membership can vote on them at the Annual Meeting in October.

Professional Development- 4-H will not be participating in the United Association Meeting next year. No more discussion. It will be discussed at the next meeting.

Due Dates for Awards-will be August 13, 2004

National Meeting-Marie will contact Ruth Wells for the auction item.

Scholarship-This was brought up for discussion. Stacey suggested it would be a good recruitment tool. \$1000.00 could be awarded each year for credit courses or EPSI National Conference. This will be discussed at the next board meeting.

Next meeting will be October 19 or 20, 2004 at the Professional Development Conference in Great Bend.

Meeting adjourned at 3:15 p.m.