By-Laws

KANSAS EXTENSION ADVISORY COUNCILS
(Area and State)

I. Area Extension Advisory Councils

An Area Extension Advisory Council is to be established in each of the four geographic Extension areas.

A. Function
The Area Extension Advisory Council will serve as a consultative group to the Area Extension Director on concerns relating to Extension.

B. Membership
The members of the four Area Extension Advisory Councils will be the County Executive Board or District Governing Body Chairs in each of the counties/districts in each Extension area; namely, Northeast, Northwest, Southeast, and Southwest.

C. Officers
A chair shall be elected from the members who represent the area on the State Extension Advisory Council.

D. Meetings
Meetings of the Area Extension Advisory Council will be called by the Area Extension Director as needed.

E. Travel Expenses
Travel expenses incurred, if any, by members of the Area Extension Advisory Councils in attending called meetings of such Area Extension Advisory Councils shall be paid by the member's respective County Extension Council or District Governing Body.

II. State Extension Advisory Council

The Kansas State Extension Advisory Council will be established.

A. Function
The State Extension Advisory Council will serve as a consultative group to the Director of Extension on concerns relating to Extension.

B. Membership of the State Extension Advisory Council
The members of the State Extension Advisory Council will be 20 in number, four from each of the four Area Extension Advisory Councils and four at-large representatives from counties or districts having populations of 100,000 and above. *(Those eligible in 2006 for at-large members are Johnson, Sedgwick, Shawnee, Wyandotte, and Douglas counties)*

Each elected member shall currently or within the past two years be chair of a County Executive Board or District Governing Body at the time of election. Elections are conducted at the annual meeting of the Area Extension Advisory Councils. The Board Chair or an appointed Board member representative from each local unit is eligible to vote.

The term of office of elected members shall be four years. Members shall not succeed themselves.

The immediate past chair shall be an ex officio member of the State Extension Advisory Council for one year after expiration of their regular term on the Council.

Members and officers of CARET (Council on Agricultural Research, Extension and Teaching) will continue to serve as ex officio members of the State Extension Advisory Council until such term of office expires.

If vacancies occur, the Director of Extension (or the Director's representative), in consultation with the remaining members serving from the Area, will appoint a member to fill the vacancy until an election is held in the Area, at which time a member will be elected to fill the unexpired term.

C. Officers and Elections

The State Extension Advisory Council will be organized each year by the election of the following officers from among its members:

Chair-elect
Secretary
Treasurer

The term of office for elected officers will begin immediately following the election held at the summer meeting of the State Extension Advisory Council.

A nominating committee composed of senior members of the Council will be appointed by the chair for the purpose of nominating new officers.

D. Meetings

Meetings will be called by the Director of Extension as needed; the usual schedule shall be a winter meeting and a summer meeting.

E. Travel Expenses

Travel expenses incurred, if any, by members of the State Extension Advisory Council in attending called meetings of the State Extension Advisory Council shall be paid from the State Extension Advisory Council fund.