

EH&S REQUIRED TRAINING

Training Matrix

ID	Program	Regulatory Agency	Guideline or SOP	Requirements	Delivery Method(s)	Notes
Annual						
1	Hazard Communication	OSHA	✓	required ANNUALLY for everyone who handles chemical products outside a laboratory setting OR WHEN PROCEDURES OR OPERATIONS CHANGE	VIVID	COA Hazcom Program
2	Bloodborne Pathogens	OSHA	✓	required ANNUALLY for everyone potentially exposed to blood and/or bodily fluids	VIVID	COA Bloodborne Pathogens and KSU Bio/Medical Waste and Sharps Procedures
3	Hearing Conservation	OSHA	✓	required ANNUALLY for everyone who is exposed to an 8-hour average of 85 dB or more on any day of the year	VIVID	KSU Hearing Conservation
4	Respiratory Protection	OSHA	✓	required ANNUALLY for everyone who wears a respirator. Hands-on training is required	VIVID	COA Respirator Program/KSU Respirator Enrollment
5	Formaldehyde	OSHA	✓	required ANNUALLY for everyone who works where formaldehyde is used (e.g., certain laboratories and animal confinement facilities)	VIVID	KSU Chemical/Hazardous Material Management
6	Medical Surveillance: Fit Test; Hearing; PF	OSHA	✓	required ANNUALLY for everyone who wears a respirator and/or is exposed to noise levels of 85 dBA or higher in the course of their work duties	EHS Guide	COA Medical Surveillance Program
7	Worker Protection Standard	EPA		with changes to the Standard in October 2015, required ANNUALLY for everyone working around or handling pesticides	CITI	EPA Site Specific Plan
8	Hazardous Spills	EPA	✓	required ANNUALLY for everyone who works with hazardous chemicals. Hands-on training, including a spill response drill, is required	Live Session	KSU Chemical/Hazardous Materials Management
9	Hazardous Waste Management	EPA	✓	required of anyone who generates hazardous waste is a generator and must be knowledgeable to recognize a hazardous waste, know the rules and manage the waste appropriately	Live Session	KSU Hazardous Waste Program
10	Spill Prevention	EPA	✓	At a minimum, train your oil-handling personnel in the operation and maintenance of equipment to prevent discharges; discharge procedure protocols; applicable pollution control laws, rules, and regulations; general facility operations; and, the contents of the facility SPCC plan	Live Session	EPA Site Specific SPCC Plans
11					Select...	
Every Three Years						
12	Forklift Operator Safety	OSHA	✓	required EVERY THREE YEARS for everyone who operates a forklift, motorized pallet jack, or other powered industrial truck. Hands-on training is required	VIVID	COA Powered Industrial Equipment Program
13	Skid-steer	OSHA	✓	required EVERY THREE YEARS for skid steer operators so that they can recognize and avoid unsafe conditions and practices	CITI	COA EHS Resource Guide
14	Preparing Waste for Shipment	DOT	✓	required EVERY THREE YEARS for everyone shipping medical and/or hazardous materials	Live Session	KSU Chemical/Hazardous Materials Management
15	Tractor Safety	OSHA	✓	required EVERY THREE YEARS with annual refreshers recommended for tractor operators so that they can recognize and avoid unsafe conditions and practices	COA EHS Guide	COA Tractor Operations Standard
Initial and When Procedures Change						
16	Orientation to Lab Safety	OSHA	✓	required for everyone who uses hazardous chemicals in a laboratory	VIVID	KSU Lab Safety Manual
17	Flammables/Explosives in Labs	OSHA	✓	required for everyone who uses flammable liquids in a laboratory	VIVID	KSU Lab Safety Manual
18	Personal Protective Equipment	OSHA	✓	required for everyone who is exposed to chemicals, loud noise, flying particles, falling objects, and other hazards that require eye, face, head, foot, hand, or hearing protection	VIVID	COA PPE Program
19	Lock-out/Tag-out (LOTO)	OSHA	✓	required for everyone who uses, cleans or services equipment with hazards such as moving parts, electricity, hydraulics, pneumatics, hot parts, etc. Hands-on training is required	VIVID	COA Lockout and Tagout Program
20	Confined Space	OSHA	✓	required for everyone who enters a permit-required space (bin containing grain, underground vault, irrigation well, etc.). Hands-on training is required	VIVID	COA Confined Space Program
21					Select...	