

SAFETY INSPECTION CHECKLIST NO. 12
HAND AND POWER TOOLS AND EQUIPMENT

Department/Division: _____ Date Of Inspection: _____

Location: _____ Inspector: _____

Criteria	Yes	No	N/A
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HAND TOOLS AND EQUIPMENT

Are tools and equipment (City and personal) in good condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are chisels, punches or other mushroomed head tools repaired or replaced?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are broken handles on hammers and axes replaced promptly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are worn or bent wrenches repaired or replaced?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do files have handles?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is eye and face protection worn while using hand tools that might produce flying materials or breakage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have employees been trained to use hand tools properly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are jacks checked to assure they are in good operating condition and marked with the jack capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PORTABLE POWER TOOLS AND EQUIPMENT

Are grinders, saws and similar equipment used with appropriate safety guards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are portable circular saws equipped with guards above and below the base shoe?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are rotating or moving parts guarded to prevent physical contact?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all cord-connected, electrically operated tools and equipment grounded or double insulated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are guards in placed over belts, pulleys, chains and sprockets on equipment such as concrete mixers, air compressors, etc.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are portable fans provided with full guards having openings of 1/2 inch or less?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are Ground Fault Circuit Interrupters (GFCI) used with portable electrical power tools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is compressed air used for cleaning reduced to a nozzle pressure of 30 psi or less?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are pneumatic and hydraulic hoses on power-operated tools inspected regularly for serviceability?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is portable hoisting equipment posted with capacity and latest load test information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do chain saws have anti-kickback devices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ABRASIVE WHEEL GRINDERS

Is the work rest adjusted to within 1/8 inch on the wheel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the tongue guard adjusted to within 1/4 inch of the wheel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do side guards cover the spindle, nut and flange and 75% of the wheel diameter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are bench and pedestal grinders permanently mounted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are goggles or face shields always worn while grinding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the maximum RPM rating of each abrasive wheel compatible with the RPM rating of the grinder motor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does each grinder have an individual on and off control?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are dust collectors or powered exhausts provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

POWER ACTUATED TOOLS

Are employees who operate power-actuated tools trained in their use and do they carry a valid operators card?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is each power-actuated tool stored in its own locked container when not being used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is a sign at least 7" x 10" with bold face type reading " POWER ACTUATED TOOL IN USE " conspicuously placed to warn others that the tool is being used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are power-actuated tools left unloaded until they are ready to be used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are power actuated tools inspected for obstructions or defects each day before use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do power actuated tool operators have and use appropriate personal protective equipment (head, eye, hearing, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADDITIONAL REMARKS:			