

Standards of Practice

Executive EH&S Committee Charter

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I. PURPOSE

The Executive Committee is responsible for the overall vision of health, safety and environmental protection and at Research and Extension and the College of Agriculture. They will promote a healthy, safe and environmentally sound workplace for all College of Agriculture faculty, staff and student personnel by establishing broad safety and environmental goals for our statewide organization and evaluating our organization’s progress toward meeting those goals.

II. SCOPE

The Executive Committee will assess the health, safety and environmental programs and make recommendations to enhance overall EH&S readiness. To perform specific functions, the Executive Committee has established a Departmental EH&S subcommittee. This subcommittee is provide a charge and submits written reports of their activities and actions to the Executive Committee each calendar quarter in which it is active.

III. CONSEQUENCES OF DEVIATION

Senior administration within the College of Agriculture need to be actively engaged and supportive of managing EH&S risks within a highly litigious and active regulatory environment. Ignoring this aspect of risk management would severely diminish the value of the EH&S protection and oversight within the College of Agriculture.

IV. KEY RESPONSIBILITIES

Executive Committee for Environmental Health and Safety shall:

- Assess prior year accomplishments and coming year goals of the EH&S Office and the Departments.
- Review compliance verification status reports.
- Provide guidance and advice on program improvements to enhance health, safety and environmental readiness.

Environmental Health & Safety (EH&S) Coordinator shall:

- Review ongoing risk analysis and reduction efforts.
- Provide compliance verification status reports.
- Present information on accomplishments and future EH&S goals.

- Record and disseminate meeting minutes.

Departmental Environmental Health & Safety (EH&S) Coordinators shall:

- Present information on accomplishments and future EH&S goals.

V. IMPLEMENTATION

Membership

Committee members are selected to represent the interests of administration, faculty, staff and students. For 2016, they include:

- TBD

Frequency of Meetings

- TBD

Minutes

- Meeting minutes will include date, time, and location of meeting; attendance; report of actions taken as a result of previous meetings; and new business.

VI. RECORDKEEPING:

Meeting minutes will be maintained by the EH&S Office for a minimum of three years.

VII. RELATED DOCUMENTS & TOOLS

[Statement of Commitment](#)

[EH&S Working Group Subcommittee Charter](#)

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