

Standards of Practice

EH&S Working Group Subcommittee Charter

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I. PURPOSE

The EH&S Working Group Subcommittee is responsible for implementing the overall EH&S vision of the Executive Committee regarding health, safety and environmental protection. They will promote a healthy, safe and environmentally sound workplace within their Department.

II. SCOPE

The Working Group Subcommittee will assess the health, safety and environmental programs and make recommendations to enhance overall EH&S readiness.

III. CONSEQUENCES OF DEVIATION

Departmental administration and the Departmental EH&S Coordinators need to be actively engaged and supportive of managing EH&S risks within a highly litigious and active regulatory environment. Ignoring this aspect of risk management would severely diminish the value of the EH&S protection and oversight within the College of Agriculture.

IV. KEY RESPONSIBILITIES

Working Group Subcommittee for Environmental Health and Safety shall:

- Assess prior year accomplishments and coming year goals.
- Review compliance verification status reports.
- Provide guidance and advice on program improvements to enhance health, safety and environmental readiness.

Departmental Environmental Health & Safety (EH&S) Coordinators shall:

- Review ongoing risk analysis and reduction efforts.
- Provide compliance verification status reports.
- Present information on accomplishments and future EH&S goals.
- Record and disseminate meeting minutes.

Environmental Health & Safety (EH&S) Coordinator shall:

- Coordinate training so that committee members have the information and skills necessary to fulfill their responsibilities.
- Facilitate the quarterly meetings.

V. IMPLEMENTATION

Membership

Committee members are selected to represent the interests of administration, faculty, staff and students. For 2016, they include:

Agronomy

- **Dana Mayer**

Animal Sciences

- **Ron Pope, Ph.D.**

Entomology

- **Ming Chen, Ph.D.**

Grain Sciences

- **Terri Mangiaracino**

Horticulture

- **C. B. Rajashekar, Ph.D. - Manhattan**
- **Cary Rivard, Ph.D. - Olathe**
- **Jason Griffin, Ph.D. - Haysville**

Plant Pathology

- **Bruce Ramundo**

Southeast Research Center

- **Lyle Lomas, Ph.D.**

Western Kansas Research Sites @ Hays, Colby, Garden City and Tribune

- **Joe Becker**

Frequency of Meetings

- Quarterly

Minutes

- Meeting minutes will include date, time, and location of meeting; attendance; report of actions taken as a result of previous meetings; and new business.

VI. RECORDKEEPING:

Meeting minutes will be maintained by the EH&S office for a minimum of three years.

VII. RELATED DOCUMENTS & TOOLS

[Statement of Commitment](#)

[Executive EH&S Committee Charter](#)

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