

## By-Laws

### KANSAS STATE EXTENSION ADVISORY COUNCIL

#### I. State Extension Advisory Council

The Kansas State Extension Advisory Council will be established.

##### A. Function

The State Extension Advisory Council will serve as a consultative group to the Director of Extension on concerns relating to Extension.

##### B. Membership of the State Extension Advisory Council

The members of the State Extension Advisory Council will be 21 in number, 6 from each of the three Extension administrative regions (Central, Eastern and Western) and three representatives from counties having populations of 100,000 and above. (*Those eligible in 2021 are Johnson, Sedgwick, Shawnee, Wyandotte, and Douglas counties*). Two members will be elected each year from the regions and one member will be elected each year from the counties with populations over 100,000.

Eligibility: each elected member shall have served a minimum of two years and currently be serving or within the last two years have served on a County Executive Board or a District Governing Body. The Board Chair or an appointed Board member representative from each local unit is eligible to vote.

The term of office of elected members shall be three years. Members shall be allowed two consecutive terms.

The immediate past chair shall be an ex officio member of the State Extension Advisory Council for one year after expiration of their regular term on the Council.

Members and officers of CARET (Council on Agricultural Research, Extension and Teaching) will continue to serve as ex officio members of the State Extension Advisory Council until such term of office expires.

If vacancies occur, the Director of Extension (or the Director's representative), in consultation with the remaining members serving from the Region, will appoint a member to fill the vacancy until an election is held in the Region, at which time a member will be elected to fill the unexpired term.

##### C. Officers and Elections

The State Extension Advisory Council will be organized each year by the election of the following officers from among its members:

- Chair
- Chair-elect
- Secretary
- Treasurer

The term of office for elected officers will begin immediately following the election held at the summer meeting of the State Extension Advisory Council.

A nominating committee composed of senior members of the Council will be appointed by the chair for the purpose of nominating new officers.

D. Meetings

Meetings will be called by the Director of Extension as needed; the usual schedule shall be a winter meeting and a summer meeting.

E. Travel Expenses

Travel expenses incurred, if any, by members of the State Extension Advisory Council in attending called meetings of the State Extension Advisory Council shall be paid from the State Extension Advisory Council fund.

Originally adopted September 10, 1982  
Revised March 2006  
Revised February 2012  
Revised August 2015  
Revised February 2021  
Revised March 2022