

2023 Extension Agent Self-Assessment

Survey Description and Instructions:

The self-assessment is an opportunity to reflect on your work during the past year in carrying out the responsibilities of an Extension Agent. The criteria that board members and your supervisor will evaluate extension agents on are included in the Board Member Survey for Extension Agents (KSRE>Employee Resources>Agent Performance Review).

Please complete the self-assessment as objectively and candidly as possible. The information you provide in this self-assessment will be reviewed and considered by your Local Unit Director (for agents with a director with supervisory responsibilities), Regional Director and board members.

1. Describe the progress you made in achieving the performance goals that were agreed upon last year by you and the Local Unit/Regional Director. (Please limit your response to 200 words or less.)
2. Describe 2-3 areas where you have excelled in the past year. (Please limit your response to 200 words or less.)
3. Describe 1-2 areas where you plan to focus on continued improvement. (Please limit your response to 200 words or less.)
4. What successes/challenges have you experienced with your Program Development Committee? How will you engage PDCs in the coming year to identify needs, implement and promote programs and/or reach new audiences?
5. Describe the underserved audiences you worked with in the past year and the strategies used to deliver extension programs and resources. (Please limit your response to 200 words or less.)
6. Briefly share additional highlights from the past year related to leadership and citizenship. This may include serving in a leadership role in an extension organization or one that is related to your profession, service on a search committee for KSRE, leadership to your Program Focus Team or Transdisciplinary Team, tenure awards, etc. (Please limit your response to 500 words or less)
7. Other comments? (Please limit your response to 200 words or less.)