

K-STATE
Research and Extension

Extension Operations

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January 30, 2015

TO: Local Unit Extension Directors
Area Extension Directors
Farm Management Offices

FROM: Stacey M. Warner
Leader, Extension Operations



Enclosed is a list of posters to display on your Official Bulletin Board and the updated **Kansas Law Provides** poster which we ordered from the Kansas Human Rights Commission.

Please replace the old posters on your Official Bulletin Boards with the new ones.

You may print your own posters as needed by using the link provided in Appendix A, Policies and Procedures Manual, Chapter 3045, Official Bulletin Boards. <http://www.k-state.edu/policies/ppm/3000/3045.html>

To request the "And Justice for All" poster or the Affirmative Action Plan Review poster, please contact Martha Monihen in the Extension Operations office. Requests can be faxed to 785 532-3079, or emailed to mmonihen@ksu.edu.

Enclosure

Kansas State University, County Extension
Councils, Extension Districts, and U.S.
Department of Agriculture Cooperating.

K-State Research and Extension is an equal
opportunity provider and employer.

Posters for Official Bulletin Boards for Area, County, District and Farm Management Offices

- 1) EEO is the Law (U.S. Equal Employment Opportunity Commission), revised November 2009 (pdf)
- 2) Kansas Law – Equal Opportunity (Kansas Human Rights Commission) (pdf)
- 3) Equal Opportunity in Public Accommodations (Kansas Human Rights Commission) (pdf)
- 4) KSU Affirmative Action Policy (KSU Affirmative Action Office) (pdf)
- 5) Affirmative Action Plan Review (KSU Affirmative Action Office)
- 6) Workers' Compensation (Kansas Department of Labor), revised April 2013 (pdf) (use for accidents on or after May 15, 2011)
- 7) Workers' Compensation (Kansas Department of Labor), revised April 2013 (pdf) (use for accidents on or after April 25, 2013)
- 8) Minimum Wage (U.S. Department of Labor), revised July 2009 (pdf)
- 9) Employee Right to Communicate or Whistleblower's Act (Kansas Civil Service Act) (pdf)
- 10) Division of Human Resources List/Location of Services (Kansas Administrative Regulation) (pdf)
- 11) Americans With Disabilities Act – NOTICE TO THE PUBLIC (Secretary of Administration, State of Kansas), revised January 2003 (pdf)
- 12) Employee Rights and Responsibilities Under the Family and Medical Leave Act (U.S. Department of Labor), revised February 2013 (pdf)
- 13) KSU Threat Management Policy, revised August 20, 2012
- 14) Unemployment Insurance Law (Kansas Department of Labor), revised November 2012 (pdf)
- 15) Child Labor - Notice of Hours, revised May 2012 (pdf)
- 16) KSU Policy on Discrimination and Harassment, issued December 2003 (pdf)
- 17) Your Rights Under USERRA, the Uniformed Services Employment and Reemployment Rights Act (U.S. Department of Labor), revised October 2008 (pdf)
- 18) Official Bulletin Board sign (pdf)
- 19) "And Justice for All" poster for public viewing in local offices reception area and meeting

The Official Bulletin Board is to be in an area easily and regularly accessible to all employees. Kansas Administration Regulation 1-9-17 requires state agencies to designate and maintain official bulletin boards for the display of relevant, current administrative and personnel information. For additional information see the K-State Policies and Procedures Manual at <http://www.ksu.edu/policies/ppm/3045.html>.

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You may receive faxes or letters from companies selling posters for Official Bulletin Boards. The posters that are listed here cover all state and federal requirements and are free of charge to you from the Extension Operations office.

January 2015