

To: Department Heads and Unit Administrators  
Kansas Extension Professional Association Presidents

Subject: **K-State Research and Extension Annual Conference**  
**AWARDS LUNCH**

Dear Colleagues:

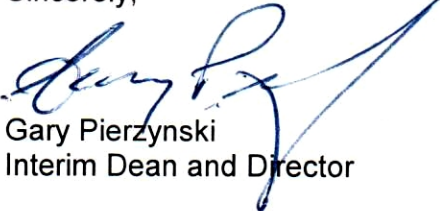
This year's Annual Conference Awards Lunch will be Wednesday, October 17, 2012. Faculty who have received awards during the last 12 months will be recognized by including their name, position title, unit, and award(s) in an awards brochure.

By or before Friday, August 3, please e-mail the form with names of your department, unit, or association's faculty who received awards sometime during the period of September 1, 2011 to September 1, 2012 to [jriniker@ksu.edu](mailto:jriniker@ksu.edu). The form is attached or can be accessed by going to: [http://www.ksre.ksu.edu/employee\\_resources/](http://www.ksre.ksu.edu/employee_resources/). Click on *Nominations for Awards* in the center of the page.

In addition, I'd also like the names of personnel within your unit who served as mentors to new faculty members or unit heads during the last 12 months. This form also is attached or can be accessed by going to: [http://www.ksre.ksu.edu/employee\\_resources/](http://www.ksre.ksu.edu/employee_resources/). Click on *Nominations for Awards* in the center of the page.

Thank you for helping us recognize our colleagues in responding to this request for their outstanding contributions and achievements. Please contact Stacey Warner or Julie Riniker, Extension Operations, 785-532-5790, if you have questions. Last year's Annual Conference awards brochure is enclosed for your review of who was recognized previously.

Sincerely,



Gary Pierzynski  
Interim Dean and Director

Enclosure

pc: Stacey Warner

